

SUPERVISION AND APPRAISALS



Overview

This course provides attendees with a better understanding of the supervision and appraisal process. Training will cover different supervision and appraisal methods, approaches and outcomes, as well as ensuring that delegates know how best to deal with different situations which they may face. This course would be best suited to those in a supervisory or managerial role.

Outline of Programme

- Introduction and explanation.
- Gain better understanding of the supervision and appraisal process.
- How to carry out effective supervision and appraisal.
- Understand how the process improves delivery of care.
- Different supervision documents.
- Record keeping and confidentiality.
- Different types of behaviours and difficult situations.

Assessment

The supervision and appraisals training course will take around 3 hours and delegates may be expected to engage in several group activities. Our experienced trainers will be on hand to help guide participants through these sessions and a certificate will be awarded upon completion.

Cost

Our courses are competitively priced, and we aim to beat any equivalent training quote.

Important Information

- The training venue should be quiet and undisturbed.
- Staff should not be expected to be on duty.
- Staff attending should remain for the entire length of the session.
- Flexible dates available.
- Call to book a day that suits you.